



ಕಾರ್ಮಿಕರ ರಾಜ್ಯ ವಿಮಾ ನಿಗಮ  
(ಕಾರ್ಮಿಕ ಮತ್ತು ಉದ್ಯೋಗ ಸಚಿವಾಲಯ, ಭಾರತ ಸರ್ಕಾರ)  
ಕರ್ಮಚಾರಿ ರಾಜ್ಯ ಬಿಮಾ ನಿಗಮ  
(ಶ್ರಮ एवं रोजगार मंत्रालय, भारत सरकार)  
EMPLOYEES' STATE INSURANCE CORPORATION  
(Ministry of Labour & Employment, Govt. of India)



ಪ್ರಾದೇಶಿಕ ಕಛೇರಿ, ಕರ್ನಾಟಕ, ನಂ. 10, ಬಿನ್ನಿಫೀಲ್ಡ್ಸ್, ಬೆಂಗಳೂರು - 560023.  
क्षेत्रीय कार्यालय, कर्नाटक, नं. 10 बिननीफिल्ड्स, बेंगलूरु - 560 023.  
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File No. 53/A/22/14/01/Gr.B&C/2023/RO/Med(Adm)  
2025

Dated: 25-03-

To,

1. The Dean,  
Administration Branch,  
ESIC MC PGIMSR & Model Hospital,  
Rajajinagar, Bengaluru - 560 010.
2. The Dean,  
Administration Branch  
ESIC MC & Hospital,  
Sedam Road,  
Gulbarga - 585 106.
3. The Medical Superintendent  
Administration Branch,  
ESIC Hospital, Peenya,  
Yeswanthpur, Bangalore.
4. The Deputy Director I/C  
SRO Peenya/SRO Mysore/  
SRO Hubli
5. The Deputy Director,  
Administration Branch,  
Regional Office, Bengaluru.

**Subject : Activation of Online Portal for "Change of Region Requests" for Paramedical Employees of ESIC in the Pay levels Corresponding to Group 'C' Employees of the Central Government - reg.**

Ref: 1.Hqrs. Circular No. Z-11/11/1/Misc/2021-Med-VII(IRT)(E-1176977)

dated: 21.03.2025.

2. User Manual of Option for request Inter Region Group C Paramedical.

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ಮಹೋದಯ/ಮಹೋದಯಾ,

With reference to the above mentioned subject, a copy of Headquarters circular mentioned at reference ibid (1) is invited towards Standard Operating Procedure for "**Change of Region Requests**" issued vide Headquarters letter number **Z-11/11/1/Misc/2021-Med.VI-Part(3) (E-779649) dated 30.12.2024**. The said Standard Operating Procedure (SOP) outlines a portal based online mechanism for submitting requests for change of Region from concerned officials.

The online portal remains active from **21.03.2025 to 25.03.2025** for all concerned employees to submit their requests.

All the Controlling Authorities are instructed to bring Headquarters circular and user manual of Option for request Inter Region Group C Paramedical (Copy attached) to the notice of all concerned Paramedical Employees under proper acknowledgement.

This may be treated as **Most Urgent**.

This issues with the approval of the Regional Director (I/C).

भवदीय,

संलग्न : यथोपरि

(अभिषेक कुमार सिंह)  
उप निदेशक (चिकित्सा प्रशासन)